

## SIG Health Business Meeting Minutes

**Date | Time:** November 11, 2016 | 3:00 – 3:30 PM

**Location:** Zoom (Mtg Number: 100658346)

**Invitees On call:** Jim Ryan, Matthew, Surendrar (leader), Haijing Hao, Renée Pratt, Mike Dohan

ICIS Activities (Surendra)

- a. AIS Community Meetings
- b. Business Meeting Agenda

Pre-ICIS meeting (Matthew)

- a. Paper/Submissions/Registrations
  - 37 submissions (budgeted for 25)
  - 2 rejected
  - 28 accepts
  - Registration are at 26 people
  - They just submitted their revisions, so the numbers will go up... expect about 35.
  - We committed to 30, we can raise that – costs \$1900 dollars. Have coffee and break food.
  - Designed based on DIGIT conference
  - Tried to make a format that was helpful to those who are submitting or want to have conversation.
  - ICIS will allow you to register just for the conference for additional \$20
  - We modeled it with a 5pg abstract request. Then once accepted, a follow up with a full paper.
- b. Budget

Other Mtgs good for SIGHealth at ICIS

Community Meet and Greet

Treasurer Updates (Jim)

- Jim gave a recap of the budget. We are currently in the positive.
- If anyone has any reimbursement needs, request the form from Jim and he will send the form out.

Does the SIG have a banner? Maybe something we can do in the future.

Membership Updates (Haijing)

- 278 Members on AIS website
- In August we were 271

- When membership expires, you renew membership at that time.
- Marketing for joining our group

#### HICSS information Meeting

- In past we have had formal gathering, Jim R. will lead the meeting there. Typically, we reserve tables at the luncheon and everyone will sit together. Everyone who is in healthcare at HICSS is within the SIGHealth group
- Plan to discuss plans for the upcoming year and get feedback from members

#### AMCIS Plan

- 6 Minitracks
- Track Chairs – Rich Klein and Sueta
- Do we want to do something different in Boston? Workshop?
  - Topic Oriented and/or Piggy Backing on Oak....
  - Paper Route – Faye Cobb or Monica Tremblay, special edition...
  - Surendra will contact for the journal special issue coordination
  - Is it a problem, to have two paper calls (AMCIS and ICIS) in one year
  - Renee – contact NEHIMSS for working together.

#### Annual Report Update

- Surendra will pull it together soon. Deadline is February 2017

Question about Newsletter – Will Jim continue or do you wish to put everything on a Newsletter

Jim will reach out to a gentleman at San Diego State. There is a template so it is easy to post.

Meeting once a quarter, Fridays at 3p? Early February